

0150-11658-0007

**TRANSMITTAL**

TO  
The Council

DATE  
06/30/21

COUNCIL FILE NO.

FROM  
The Mayor

COUNCIL DISTRICT

**LACC 13<sup>th</sup> Amendment (Contract 124637)**

Transmitted for your consideration. See the  
City Administrative Officer report attached.

A handwritten signature in black ink, appearing to be 'Matt Szabo', written over a horizontal line.

(Matt Szabo for)

MAYOR

*RHL:DHH:06210202t*

**Report From**  
**OFFICE OF THE CITY ADMINISTRATIVE OFFICER**  
**Analysis of Proposed Contract**  
(\$25,000 or Greater and Longer than Three Months)

To: The Mayor	Date: 06-25-21	C.D. No. All	CAO File No.: 0150-11658-0007
Contracting Department/Bureau: Board of Public Works		Contact: Paul Racs (213) 978-0229	
Reference: Letter from the Board of Public Works to the Mayor, dated January 15, 2021; referred for report on February 9, 2021			
Purpose of Contract: To provide funding for assistance with the Gaffey Street Community Garden and the recycLA Program			
Type of Contract: (X) Amendments, Contract No. C-124637 LACC		Contract Term Dates: July 1, 2014 – June 30, 2022	
Contract/Amendment Amount: \$ 730,000			
Proposed amount \$730,000 + Prior award(s) \$16,124,837 = Total \$16,854,837			
Source of funds:			
Name of Contractor: Los Angeles Conservation Corps			
Address: 605 West Olympic Blvd #480 Los Angeles, CA 90015			
	Yes	No	N/A
1. Council has approved the purpose	X		
2. Appropriated funds are available	X		
3. Charter Section 1022 findings completed	X		
4. Proposals have been requested	X		
5. Risk Management review completed	X		
6. Standard Provisions for City Contracts included	X		
7. Workforce that resides in the City: n/a %			
8. Business Inclusion Program			X
9. Equal Benefits & First Source Hiring Ordinances	X		
10. Contractor Responsibility Ordinance	X		
11. Disclosure Ordinances	X		
12. Bidder Certification CEC Form 50	X		
13. Prohibited Contributors (Bidders) CEC Form 55	X		
14. California Iran Contracting Act of 2010	X		


## RECOMMENDATIONS

That the Mayor and Council authorize the President of the Board of Public Works, or two Members of the Board of Public Works, subject to the review and approval of the City Attorney as to form, to execute a 13th Amendment, in an amount not to exceed \$730,000, to the Los Angeles Conservation Corps (LACC) Contract C-124637 to provide support for the Gaffey Street Community Garden and the recycLA Program and to extend the term of the Contract until June 30, 2022.

## SUMMARY

The Board of Public Works (Board) contracts with various community-based non-profit organizations to provide graffiti removal and supplemental community beautification services. At this time, the Board requests approval to amend an existing contract with the Los Angeles Conservation Corps (LACC) to support the Gaffey Street Community Garden and the recycLA Program. The Proposed Amendment will also increase the Contract by \$730,000.

The Los Angeles Conservation Corps (LACC) is a community-based non-profit organization under contract with OCB, providing services throughout the City. The LACC employs youth and young adults in various programs to provide these services, which helps them gain environmental work experience, and build their employment skills throughout their time with LACC. Since the establishment of the LACC

Name David Hirano			
BA	Analyst	06210202	City Administrative Officer

Contract in 2014, this Contract (C-14637) has been amended 12 times. The Board now requests a 13<sup>th</sup> Amendment to provide funding as follows:

- To support the Gaffey Street Community Garden; and,
- To help with the recycLA Program.

The Gaffey Street Community Garden is located at the Harbor Green Waste Mulching Facility in San Pedro. Community members utilize the garden to grow their own vegetables and produce. The Los Angeles Conservation Corps will be utilized to assist City staff in the installation of a new irrigation infrastructure at the garden.

The Bureau of Sanitation seeks to utilize the Los Angeles Conservation Corps to plan and execute grassroots recycling education campaigns citywide to teach customers how to increase recycling rates, and decrease trash going to landfills.

The Board of Public Works submitted this request in January 2021 and the Mayor referred it for review in February 2021. Unfortunately, workload demands did not allow this Office to conclude the review until June 2021. The current contract expires on June 30, 2021 and will now need to be extended to allow the work to occur. Therefore, this Office recommends that the Mayor and Council authorize an extension of the term of this Contract until June 30, 2022.

Funding for the proposed amendment is provided by \$80,000 in the Bureau of Sanitation General Fund Contractual Services in the Adopted 2021-22 Budget for support of the Gaffey Street Community Garden and \$650,000 in the Citywide Recycling Trust Fund for support of the recycLA Program.

This Office has confirmed that the recommended contractor has submitted the required documentation in compliance with City contracting policies. In accordance with Los Angeles Administrative Code Section 10.5, Council approval of the requested Amendment is required as the term of each contract will exceed three years. The contract contains language limiting City liability to the extent of appropriations provided by the Council and Mayor.

## **FISCAL IMPACT STATEMENT**

There is no incremental General Fund impact. Funding for the proposed amendment is provided by \$80,000 in the Bureau of Sanitation General Fund Contractual Services in the Adopted 2021-22 Budget and \$650,000 in the Citywide Recycling Trust Fund.

## **FINANCIAL POLICIES STATEMENT**

The recommendations in this report comply with the City's Financial Policies in that dedicated funding sources within the 2021-22 Adopted Budget are available to support these expenditures.

Attachment: Board of Public Works Report dated January 15, 2021

BOARD OF PUBLIC WORKS  
MEMBERS

GREG GOOD  
PRESIDENT

AURA GARCIA  
VICE PRESIDENT

DR. MICHAEL R. DAVIS  
PRESIDENT PRO TEMPORE

JESSICA CALOZA  
COMMISSIONER

M. TERESA VILLEGAS  
COMMISSIONER

CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI  
MAYOR

OFFICE OF THE  
BOARD OF PUBLIC WORKS

DR. FERNANDO CAMPOS  
EXECUTIVE OFFICER

200 NORTH SPRING STREET  
ROOM 361, CITY HALL  
LOS ANGELES, CA 90012

TEL: (213) 978-0261  
TDD: (213) 978-2310  
FAX: (213) 978-0278

<http://bpw.lacity.org>

January 15, 2021

**BPW-2020-0833**

The Honorable Mayor Garcetti  
City Hall – Room 320  
Los Angeles, CA 90012  
Attn: Heleen Ramirez

**CONTRACT AMENDMENT AND BUDGET INCREASE - LOS ANGELES  
CONSERVATION CORPS**

As recommended in the accompanying report from the Directors of the Office of Community Beautification, which this Board has adopted – as amended, the Board of Public Works (Board) recommends that the Mayor:

1. AUTHORIZE the Office of Community Beautification to execute a contract amendment with Los Angeles Conservation Corps to increase the ceiling amount of the contract by an amount of \$730,000;
2. AUTHORIZE the Bureau of Sanitation to piggyback on an existing contract that the Office of Community Beautification administers with the Los Angeles Conservation Corps; and
3. AUTHORIZE the President or two members of the Board of Public Works to execute the contract amendment after approval as-to-form has been obtained by the City Attorney.

(C-124637

Sincerely,

DR. FERNANDO CAMPOS,  
Executive Officer, Board of Public Works

FC:lc





AS AMENDED\*

**DEPARTMENT OF PUBLIC WORKS**  
**BOARD OF PUBLIC WORKS**  
**OFFICE OF COMMUNITY BEAUTIFICATION**  
**REPORT NO. 1**

ADOPTED BY THE BOARD  
 PUBLIC WORKS OF THE CITY  
 of Los Angeles, California  
 AND REFERRED TO THE MAYOR

JAN 15 2021

DECEMBER 18, 2020

  
 Executive Officer  
 Board of Public Works

COUNCIL DISTRICTS: ALL

**REQUEST TO EXECUTE CONTRACT AMENDMENT WITH LOS ANGELES  
 CONSERVATION CORPS (C-124637), TO INCREASE CEILING AMOUNT OF CONTRACT  
 AND AUTHORIZE THE BUREAU OF SANITATION TO PIGGYBACK ON EXISTING OCB  
 CONTRACT.**

**Recommendations**

1. AUTHORIZE the Office of Community Beautification to execute a contract amendment with Los Angeles Conservation Corps (C-124637) to increase the ceiling amount of the contract by an amount of \$730,000.
2. AUTHORIZE the Bureau of Sanitation to piggyback on an existing contract that the Office of Community Beautification administers with the Los Angeles Conservation Corps (C-124637).
3. AUTHORIZE the President or two members of the Board of Public Works to execute the contract amendment after approval as-to-form has been obtained by the City Attorney.

**Transmittal**

1. Memo from Bureau of Sanitation requesting to piggyback on contract with Los Angeles Conservation Corps for Citywide grassroots recycling outreach and education services.
2. Memo from Bureau of Sanitation requesting to piggyback on contract with Los Angeles Conservation Corps for infrastructural improvement work at the Gaffey Street Community Garden.

**Discussion**

The Los Angeles Conservation Corps is a non-profit community based organization located within the City of Los Angeles, under contract with the Office of Community Beautification to provide various community beautification services. Such services include graffiti removal, alley cleanup, tree planting, tree maintenance, river cleanup, etc. The Bureau of Sanitation, has requested authority to piggyback on the existing contract with the Los Angeles Conservation Corps for the following projects:

- The Gaffey Street Community Garden, located at 1400 N Gaffey Street, has been in existence for decades at the Harbor Green Waste Mulching Facility Yard Property in San Pedro. Community members utilize the garden to grow their own vegetables and produce. The Bureau of Sanitation has developed a plan to improve the management of the garden by separating the garden water supply from the City water meter and secure the assistance of the Los Angeles Community Garden Council to manage the garden location. The Bureau of

- Sanitation shall provide construction staff to install new irrigation infrastructure at the garden for individual plots. Youth and young adults of the Los Angeles Conservation Corps will be utilized to assist City staff in the installation, by providing cleaning, trenching, and pipe layout services.
- The recycLA program has recently been amended to introduce a new Optimization Period and Removing Barriers to Recycling program, which shall include an intense outreach and education effort to teach customers how to increase recycling rates, and decrease trash going to landfills. The recycLA service providers will be performing robust outreach and education programs to their customers, and to complement these programs the Bureau of Sanitation seeks to utilize the Los Angeles Conservation Corps to plan and execute grassroots recycling education campaigns citywide. This work shall include:
  - Grasstops advocacy campaigns to community group leaders, council district offices, and other organizations.
  - Initiating grassroots public outreach programs through neighborhood canvassing and public events on recycling.
  - Administering a food reuse and composting grant.

#### **Status of Contracts**

Contract, C-124637 with the Los Angeles Conservation Corps, for various community beautification services was originally executed in July 2014 and has been amended to extend through June 30, 2021 by previous Board of Public Works action.

#### **Status of Funding**

Funding for this project shall be paid directly by the Bureau of Sanitation to the Los Angeles Conservation Corps, by piggybacking on the existing contract. No OCB funds are being expended on this project.

Funding for the Gaffey Street Community Garden project is available in the amount of \$80,000 is allocated within the Bureau of Sanitation Contractual Services Account (Fund 100-Department 82-Account 3040).

Funding for the Citywide Outreach and Education to support the RecycLA program is available in the amount of \$650,000 in the Citywide Recycling Trust Fund (Fund No. 46D-Account 50SX82)

This contract contains a "Financial Liability Clause", which states that "The City's liability under this contract shall only be to the extent of the present City appropriation to fund the contract. However, if the City shall appropriate funds for any succeeding years, the City's liability shall be extended to the extent of such appropriation, subject to terms and conditions of the contract".

DEPARTMENT OF PUBLIC WORKS  
BOARD OF PUBLIC WORKS  
OFFICE OF COMMUNITY BEAUTIFICATION  
REPORT NO. 1  
Page 3 of 3

Fund Number	Appr #	Amount
100-Dept 82	Acct 003040	\$80,000
46D	50SX82	\$650,000

*ma*  
*46D/50SX82*  
46D/50SX82

Statement as to Funds approved by:

Respectfully Submitted,



Miguel De La Pena, Director  
Office of Accounting

100/82/003040 \$80,000 *ma*  
46D/50/50SX82 \$650,000 *46D/50SX82*




Paul Racs, Director  
Office of Community Beautification



**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

**DATE:** April 1, 2020

**TO:** Paul Racs, Director  
Office of Community Beatification

**FROM:**   
Daniel Meyers, Division Manager - SRCFD  
LA Sanitation and Environment

**SUBJECT: REQUEST TO AMEND CONTRACT WITH LOS ANGELES  
CONSERVATION CORPS (C-124637)**

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Los Angeles Sanitation and Environment (LASAN) requests the Office of Community Beatification amend the contract with Los Angeles Conservation Corps (LACC) (C-124637) to increase the cost ceiling by \$650,000, for a citywide grass roots effort that will provide recycling outreach and education in support of the recycLA program.

The recycLA program was recently amended to introduce a new Optimization Period and Removing Barriers to Recycling program, which includes an intense outreach and education effort to teach customers how to increase recycling and decrease trash potentially resulting in a decrease in customer bills. Critical to the success of the recycLA program meeting its diversion goals is a robust and meaningful outreach and education initiative to seek an increase in proper recycling of materials. It is crucial that customers understand clearly what and how to properly recycle so that the process for the customer becomes routine and lead to less contamination in the blue bin.

The recycLA Service Providers (RSPs) will be performing a robust outreach and education program. To complement the direct customer engagement and education to be implemented by the RSPs, the LASAN seeks to utilize LACC to plan and execute grass roots and grass tops recycling education campaigns throughout the all 15 City Council Districts (see attached detailed scope of work). The work will include:

- Grasstops advocacy campaigns to community group leaders, council district office managers and other organizations.
- Initiating grass roots public outreach campaigns to constituents through the dissemination of LASAN literature on recycling.
- Initiate public outreach programs through neighborhood canvassing and public events on recycling.
- Administer a food reuse and composting grant.

There is no impact to the General Fund. The total funding for this project is not to exceed \$650,000. Funding for Fiscal Year 2019/20 in the amount of \$650,000 is available in the Citywide Recycling Trust, Fund No. 46D, Account 50SX82.

DK/DKM:dm



Paul Racs  
March 9, 2020  
Page 2 of 2


#### Attachment

c: Alex Helou, LASAN  
Dan Meyers, LASAN

**City of Los Angeles**  
**DEPARTMENT OF GENERAL SERVICES**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

DATE: February 25, 2020

TO: Paul Racs, Director  
Office of Community Beautification, Board of Public Works  
Department of Public Works

FROM: Khalil M. Gharios, Division Manager   
Solid Resources Processing and Construction Division (SRPCD)  
LA Sanitation and Environment  
Department of Public Works

SUBJECT: **REQUEST TO USE BOARD OF PUBLIC WORKS C-124509,  
LOS ANGELES CONSERVATION CORPS (LACC), FOR  
GAFFEY STREET COMMUNITY GARDEN IMPROVEMENT PROJECT**

LA Sanitation and Environment (LASAN), Solid Resources Processing and Construction Division (SRPCD) respectfully requests to use contract C-124509 with Los Angeles Conservation Corps (LACC), for infrastructural improvement work to be done at the Gaffey Street Community Garden (a.k.a. San Pedro All Year Gardens).

The Gaffey Community Garden has been in existence for decades on LASAN's Harbor Green Waste Mulching Facility Yard Property in San Pedro. The garden provides a useful space for members of the community to garden and grow their own vegetables and other produce.

Prior to the initiation of the current improvement project, the water usage at the garden was amongst the highest in the City, and was supplied through LASAN's (City) water meter. With the assistance of CD15, LASAN has developed a plan to improve the management of the garden by separating the garden's water supply from the City water meter and secure the help of Los Angeles Community Garden Council to manage the garden going forward.

LASAN-SRPCD will provide construction staff to install new irrigation infrastructure at the garden to the individual plots from the new water meter. In order to implement the plan and complete it on schedule, additional field help is needed to supplement LASAN staff for the installation of the new irrigation system.

Through use of the contract, LACC will provide assistance in the cleaning, trenching and pipe layout for 5-8 weeks at an estimated cost of \$80,000.

The Gaffey Street Community Garden is located at:

1400 N. Gaffey Street, San Pedro, CA 90731

Please amend contract C-124509 to include the project scope and amount: \$80,000.

The funding source from LASAN is identified as:

- BFY: 2020
- Department: 82
- Fund: 100
- Account: 003040 (Contractual Services)

If you have any questions, please contact Erik Hillbrand of Solid Resources Processing and Construction Division – Administrative Support at (213) 485-3015.

Thank you.

KMG:ebh